



Derwent and Southill Federation

*We are a Values-led Federation
We respect ourselves; We respect others; We respect the environment.*



Drugs and Medication Policy

Purpose, scope and principles

Derwent and Southill schools are committed to the Health and Safety of all its members and believe that we have a duty to support and safeguard the well-being of all its children and staff. At Derwent and Southill schools we aim to make children aware that drugs have a place in the treatment of illnesses and other medical conditions, but they are only to be administered under the direction of a responsible adult. Furthermore, prescribed drugs are for specific individuals and should never be given to anyone other than the person named on the prescription. Equally not all drugs are medicines and children need to have the skills to know what to do if they find something that they think may be a drug.

The term “Staff” in this policy covers ALL adult staff on site, including temporary, supply and ancillary staff, and volunteers working with children such as the PTA and governors. This includes any before school or after school provision as well as any holiday playscheme or pre-school provision. It also includes all pupils and staff/helpers on school trips.

Responsibility

The policy applies to any child:

- within Derwent or Southill schools’ grounds as designated on the school map during normal school hours (8.50am – 3:30pm Monday - Friday).
- who is booked into the breakfast club, after school club or holiday playscheme at Derwent or Southill schools.
- on any off-site trip or activity arranged by the school.

The policy does not apply outside normal school hours when a child is not attending the breakfast club, after school club or holiday playscheme at Derwent or Southill school

Definition

The term ‘drugs’ includes:

- All illegal drugs
- All legal drugs including alcohol and tobacco and nicotine (via vapes) as well as volatile substances which can be inhaled
- All over-the-counter and prescription medicines.

Medicines

Prescribed medicines are kept in the medical or first aid rooms on site and are administered at the required intervals in accordance with the Children with Medical Conditions Policy (which includes the Administration of Medicines and First Aid Policy).

How we deliver drugs education

Drugs education is an intrinsic part of how we teach the children to stay safe and make the correct choices. Understanding about medicines, legal and illegal drugs and common drugs in use such as nicotine, tobacco and alcohol is included in the curriculum. Details are found on information about OneDecision and Purple Mash. Age appropriate lessons are linked to healthy choices and healthy living.

In addition the teachers answer children's questions in simple language to the best of their knowledge and ability and with parental consent where appropriate. Where teachers feel unable to do so, they will liaise with senior leaders who will contact the appropriate agencies for information and advice.

Drug related incidents

Senior leaders are responsible for informing relevant parties if there is any drug related incident giving cause for concern (e.g. one child using another child's inhaler).

PROCEDURE FOR DRUG-RELATED INCIDENTS

Derwent Primary School and Southill Lower School find it wholly unacceptable within the school premises or grounds to

introduce, sell or use illegal drugs or to misuse legal drugs or substances. If a member of staff suspects or witnesses a drugs related incident, the following procedure should be followed: -

- Member of staff to relay suspicions or report incidents to senior leaders.
- The senior leader will clarify the situation with the child, children or adults involved.
- Incident recorded.
- Parents informed by senior leaders.
- Where relevant Police are informed by senior leaders.
- If required counselling or other appropriate support will be sought and implemented.

In the event of any incident involving the misuse of any legal or illegal drug on school premises, the Executive Headteacher will make the decision about whether those involved should be banned from site in order to safeguard the wider community.

NO SMOKING STATEMENT

Both Derwent and Southill schools are no smoking sites. Staff and visitors are required not to smoke or vape in the school building or on the school grounds. The no smoking or vaping directive extends to anyone accompanying children on extra-curricular activities.

Policy Review

The Governing Body of our school delegates oversight of this policy and is responsible for ensuring the review and for reporting back to the Local Authority.

Date policy agreed: September 2026



Signed Neil Parsons (Chair of Governors)

Date of Review: September 2027